

OCS1 00004 05/29/03 09.07.27  
ODS1 00001 05/29/03 07.25.05

N001            05/29/03            0725 HOURS  
TO:            ALL COMMANDS  
              ASSISTANT COMMISSIONER, FIELD  
              PROTECTIVE SERVICES DIVISION  
  
SUBJECT:       STATE PROPERTY EVENT PERMITS

EFFECTIVE IMMEDIATELY, APPROVAL FOR ISSUING STATE PROPERTY EVENT PERMITS SHALL BE MADE THROUGH CHANNELS TO THE APPROPRIATE ASSISTANT COMMISSIONER. EXCEPT FOR THE CAPITOL WHICH HAS ITS OWN APPROVAL PROCESS. TO EXPEDITE THE APPROVAL PROCESS, REQUESTS CAN BE MADE VIA TELEPHONE OR E-MAIL UNTIL POLICY IS REVISED.

THE PROTECTIVE SERVICES DIVISION, PROTECTIVE SECURITY PROGRAM (PSP) UNIT IS IN THE PROCESS OF REVISING POLICY AND DEVELOPING A FORM FOR COMMANDS TO USE IN THE APPROVAL PROCESS. OTHER THAN APPROVAL, THE PROCESS FOR APPLYING FOR A PERMIT HAS NOT CHANGED. YOU MAY REFER TO HPM 100.70, SAFETY SERVICES PROGRAM MANUAL, CHAPTER 10.

QUESTIONS REGARDING THIS COMM-NET SHOULD BE DIRECTED TO PROTECTIVE SECURITY PROGRAM SERGEANT TIM PORT OR STAFF SERVICES ANALYST KELLY WILLIAMS AT (916) 322-3337.

CHP HDQTRS/PSD/PSP/KW/dlp/